

**THE LANDINGS GARDEN CLUB MEMBERSHIP FORM
2012 - 2013**

Dues must be received by February 14, 2012 for your name to be included in the Member Yearbook.

Please submit your dues, along with this form to **Sally Jones** at the *January 23* meeting. OR, mail or tube to her home at 11 Stargrass Retreat.

NAME _____

ADDRESS _____

PHONE _____ EMAIL _____

___ Check here if any of the above information is different from the information in the 2011 - 2012 Yearbook.

Active \$35.00 Inactive \$45.00 (circle one)

We ask that all members chair, co-chair or serve on at least one committee per year. Please check the committees on which you are willing to chair, co-chair or serve. Members who do not indicate a preference will be asked to assist with the committee where there is the most need.

COMMITTEE NAME	I WOULD BE WILLING TO CHAIR	I WOULD BE WILLING TO CO-CHAIR	I WOULD BE WILLING TO SERVE
AWARDS			
BIRDS & CONSERVATION			
CIVIC BEAUTIFICATION:			
Causeway Clean-up			
Gate Decorating			
Village Library			
GA REGIONAL HOSP			
SAV AREA COUNCIL OF GARDEN CLUBS REPRESENTATIVE		-----	
DESIGN			
HORTICULTURE			
HOSPITALITY			
MEMBERSHIP			
NEWSLETTER Newsletter distribution	_____		
PARLIAMENTARIAN		-----	
PROGRAMS			
PUBLICITY			
WAYS & MEANS			
WEBSITE	-----	-----	
YEARBOOK			

A description of the committees is below.

EXECUTIVE COMMITTEE:

President: Responsible for all meetings, encourage members in all interests to do with gardening. Write letter in Petal Pusher. Appoint chairs of all committees except those of the Nominating and Charitable Gifts.

Vice President.: Assists President and is prepared to follow on to President.

Corresponding Secretary: Conducts all correspondence of club. Writes condolences, sends cards & flowers. Chairs the Nominating Committee.

Recording Secretary: Keeps minutes of all meetings and sends copy by Email to President and Petal Pusher .

Treasurer: Prepares budgets, records received money and deposits, writes checks, presents statement at each meeting and chairs Charitable Gifts Committee.

STANDING COMMITTEES:

Awards: Has copy of the Garden Club of Georgia Guide book and checks which awards for which we are qualified. She will assist any committee chair to apply for an award. Liaison with District/State Awards Chair.

Birds and Conservation: Informs Club of pertinent information and programs regarding conservation of plants, wildlife, birds and environmental concerns.

Civic Beautification: Responsible for projects that improve, preserve or beautify the community e.g. Causeway Clean-up, Village Library Garden, and Gate Decorations at Christmas.

GA Regional Hospital: Responsible for collecting and delivering gifts to Georgia Regional Hospital.

Savannah Area Council of Garden Clubs representative: Represent the LGC on the Savannah Area Council board.

Design: Schedule arrangers for the table decoration at meetings and the Raffle.

Horticulture: Encourage members to bring horticultural specimens to meetings & help to identify them. Do a short presentation at meetings.

Hospitality: Schedule members to bring food, help set up and clean-up. Send hostess schedule to Yearbook; Makes arrangements for Club's annual May luncheon.

Membership: Keep attendance at meetings, Keep an up to date list of members and their information, accept applications for new membership.

Newsletter: Chair is responsible for publishing and distributing the Petal Pusher electronically. Co-chair is responsible for distributing paper copies to members without email addresses.

Parliamentarian: Advise on matters pertaining to parliamentary procedure and interpretation of By-Laws & Standing Rules.

Program: Be responsible for the programs for the year. (Forward program schedule to Yearbook Chair for publication in the Yearbook.)

Publicity: Handle all publicity.

Ways & Means: Coordinate all fund raising projects.

Yearbook: Compile, print and distribute Yearbook.